

This letter is to be typed on the  
**University/Institution Letterhead**

Date:

This is to certify that ..... has joined the  
.....Deptt./School/Centre of .....university/institution on  
.....as a faculty/scientist at the .....Assistant/Associate/Professor/Scientist  
level. He will be provided all necessary infrastructure and support to carry out the research work  
of his/her project titled “.....”.

Forwarded by:

Signature

Head of the Department/School

(Name, Office Seal & Date)

Signature

Head of the University/Institute

(Name, Office Seal & Date)